FOA WEBSITE FORUM INSTRUCTIONS
IMPORTANT INFORMATION

The Fisher Owners Association welcomes all of our members and sailing friends from around the world to this forum.

NB Please ensure that you read the Terms & Conditions and Data Protection & Privacy Policy on our website home pages which regulate the use of this Forum and the website generally.

The following guidance should help you get started on the forum. The way the forum software is set up requires you to have a Username and Password on the forum in addition to the main website. The instructions below should enable you to register for the forum, check that your settings are in place and to carry out some of the common place actions.

CONTENTS:

A.   Logging In

B.   Checking Settings
1.   Ensure you are subscribed to all categories
2.   Edit global settings
3.   Edit posting defaults
4.   Edit display options
5.   Edit notification options

C.   Further Useful Tips
1.   Avatars
2.   Signatures
3.   Adding Pictures to Forum posts
4.   Notifications
5.   Search function
6.   FAQs
7.   Resizing photos using Apple devices
8.   Resizing photos using Windows

A.   Logging In
For members moving over from the old forum there are a few steps to take before you can access the forum for the first time. New members who have recently registered themselves on the main website will need to use the same procedure to register on the forum.

1.   Log into the Main Site www.fisherowners.org and select 'Forum'.
2.   Click the 'I forgot my password' on the forum Login page.

FORUM			TOPICS	POSTS	LAST POST
Main Forum These main forum categories are the starting point and serve as a wrapper for all Topics/threads. You should start your posting by choosing one of these top level categories (shown below) and then in the next level (sub-categories) either make a new Topic or choose to join an existing Topic . You can also start a new thread in any existing Topic. You will soon know if your Topic/thread is of interest as others will join you. Subforums: 🗋 Members' Blogs, 🗋 Welcome Mat, 🗋 Suggestion Box, 🗋 Boat Technical Issues, 🗋 Rallies, Events & Socials, 🗋 Spare Parts & Items - Wanted or For Sale, 🗋 Fisher Motor Sailers - Wanted, 🗋 Members' Blogs			1053	6105	**Test 1 - Chris** by Chris Morris ☑ Tue Oct 24, 2017 10:53 am

LOGIN • REGISTER

Username: Chris Morris   Password: I forgot my password | Remember me ☐ Login

WHO IS ONLINE
In total there is **1** user online :: 0 registered, 0 hidden and 1 guest (based on users active over the past 5 minutes)
Most users ever online was **37** on Tue Oct 17, 2017 10:43 pm

BIRTHDAYS
No birthdays today

STATISTICS
Total posts **2** • Total topics **2** • Total members **1** • Our newest member **huga**

🏠 Board index   ✉ Contact us 🛡 The team 🗑 Delete all board cookies All times are UTC

3.   Enter your Username for your account which is the same as the one you use to Login to the Main Site.

4.   Enter the Email address associated with your Main Site's account.

5.   Click Submit.

6.   You will receive an Email (which may go into your Junk or Bulk mail folder) with a link to the site and a New Temporary Password.

7.   Click on the link and Sign in with the Temporary Password.

8.   *It is suggested you now change your password immediately after this first log in. The steps to do so are was follows.*

a.   In the blue menu bar at the top of the page, click on your Username - (top right next to 'Notifications') - and select 'User Control Panel'.
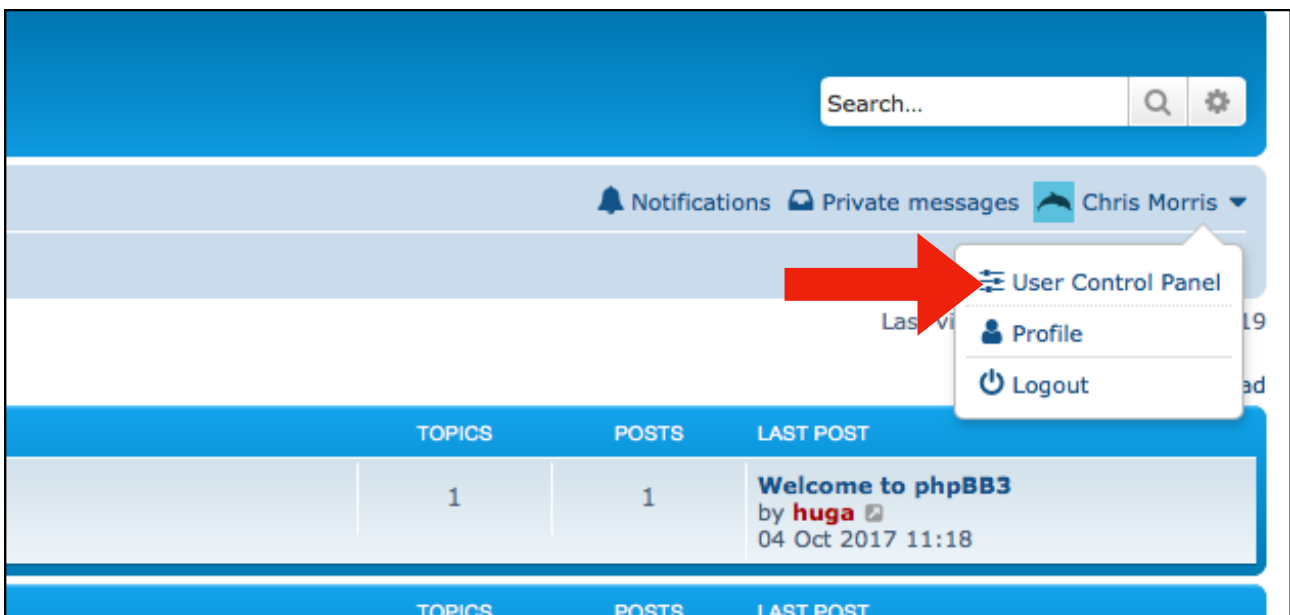
b.   Click the 'Profile' Tab in the 'User Control Panel' and then select 'Edit account settings' in the left hand menu.

c.   Enter your desired Password into the 'New Password' and 'Confirm Password' fields and paste your Temporary Password into the 'Current Password' field.
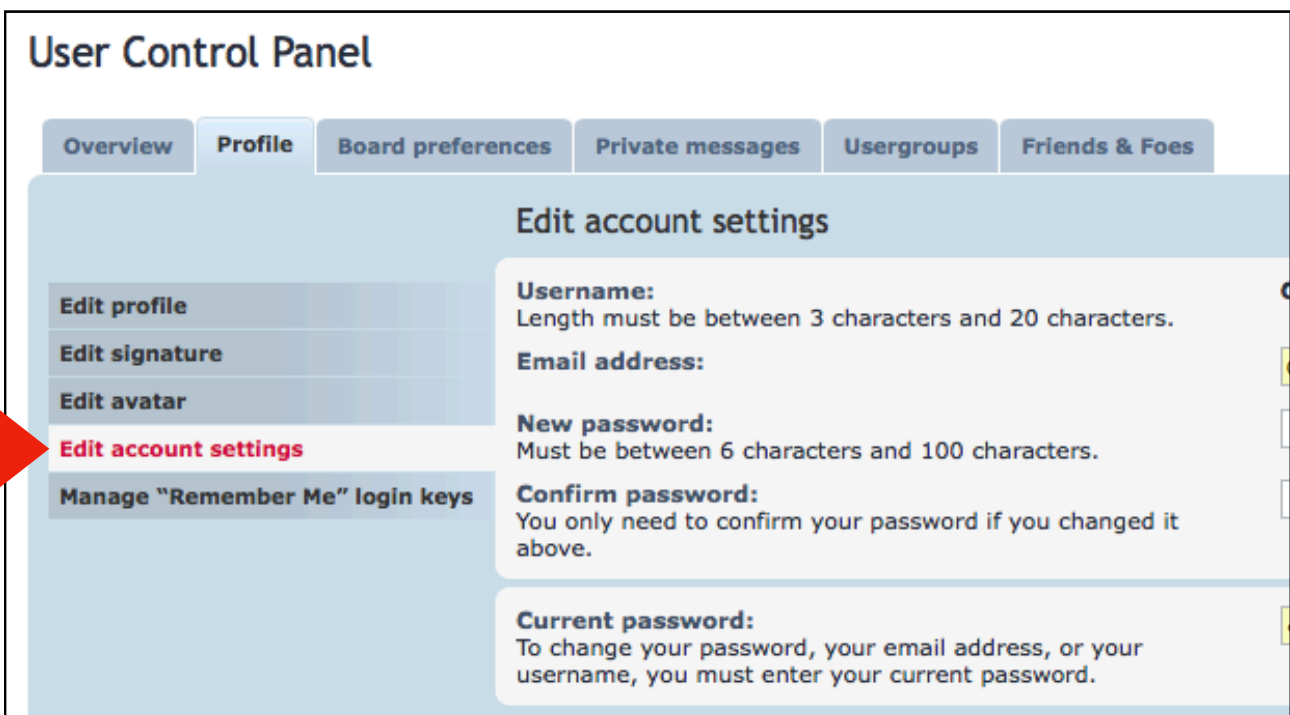
    d.   Click Submit.

When you next log in, you can select the 'Remember me' box so that you do not have to enter your Username and Password every time you log in. You can do this for each device you use to access the forum, but you will also have to activate/authorise your device's automatic fill feature.
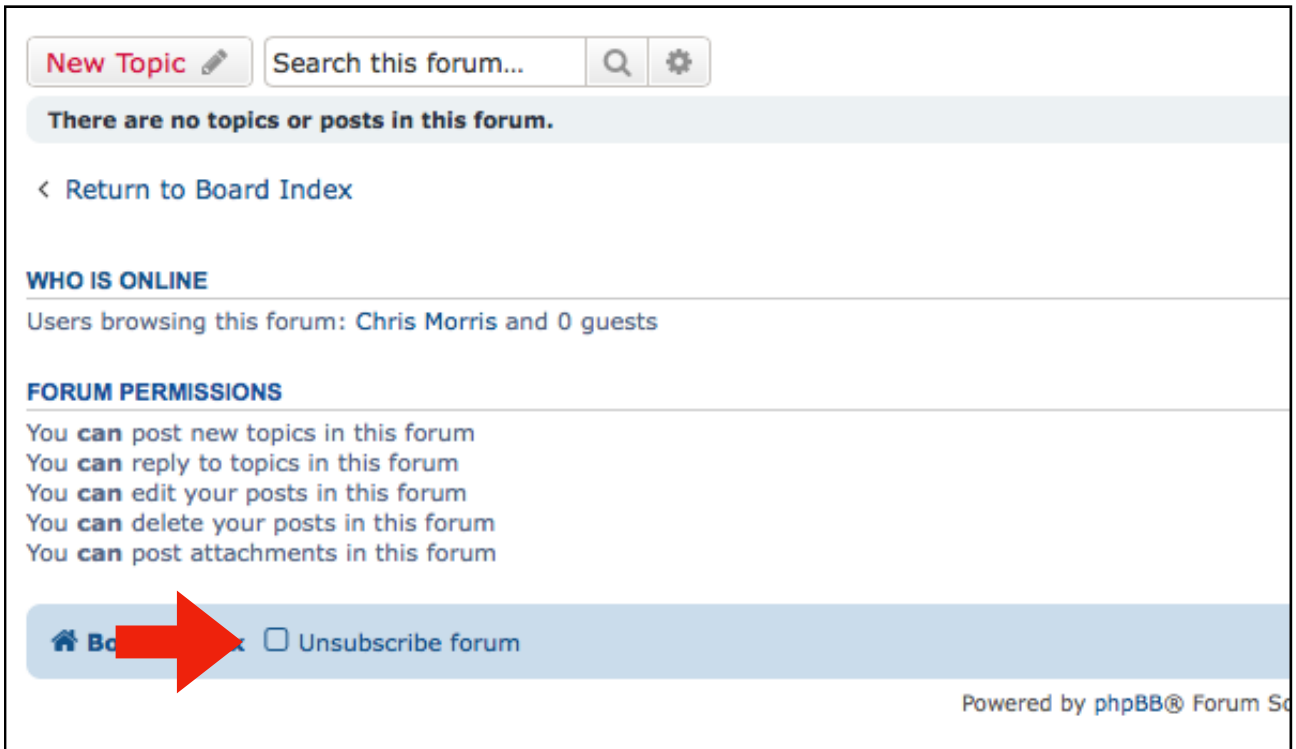
B.   Checking Settings

If this is your first time logging into the site it is recommended you check your settings. The steps to do so are below.

1.   Ensure you are subscribed to all categories

    a.   In the Main Forum view ensure you are subscribed by looking down to the bottom left hand side of the page.
    b.   If there is a 'tick' in the box next to the text 'Subscribe forum' then click on it.

c.   It will change settings to an 'empty' box next to text 'Unsubscribe forum" - this means you are now subscribed to the Main Forum.

d.   Now you will need to check for the same 'empty' box and 'Unsubscribe forum' in

New Topic 🖉   Search this forum…   🔍   ⚙

There are no topics or posts in this forum.

< Return to Board Index

WHO IS ONLINE

Users browsing this forum: Chris Morris and 0 guests

FORUM PERMISSIONS

You **can** post new topics in this forum
You **can** reply to topics in this forum
You **can** edit your posts in this forum
You **can** delete your posts in this forum
You **can** post attachments in this forum

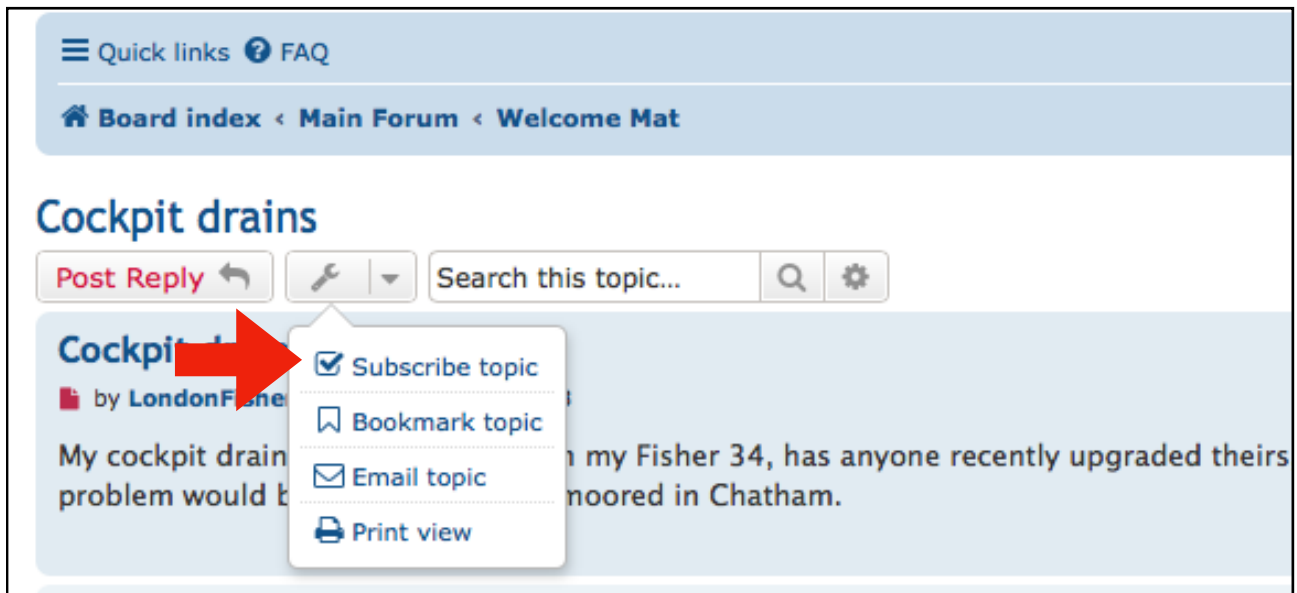🏠 B◻ ... ☐ Unsubscribe forum

Powered by phpBB® Forum S◻

each of the seven subcategories (i.e. Welcome Mat etc) by clicking on each one in turn.

e.   Start by clicking on 'Welcome Mat'. Scroll to the bottom of the page beneath all posts that are displayed and ensure you have the same 'empty' box and   'Unsubscribe forum'.

f.   Repeat this for all seven subcategories.

Note 1:   The forum software should by default subscribe you to everything but you need to double check that is the case by following the above procedure. ***Once this is completed you should receive notification of all new and reply posts.***

Note 2:

a.   If you are the original author of a topic you will be automatically subscribed and you should receive any replies.

b.   If you reply to a topic, you should be subscribed automatically to it.

c.   When you wish to be notified of posts on an existing thread, you need to ensure the same 'empty' box and 'Unsubscribe forum' appears in the tool box, which can be found at both the top and at the bottom left hand side of the page, by clicking on the 'Subscribe topic'.

Note 3:   If you do not wish to be notified of posts in any particular thread, you can use the tool box to click on the 'empty' box and 'Unsubscribe forum', in which case you will be unsubscribed, a tick and 'Subscribe forum' will appear and no notifications will be sent to you about that topic. In this way you will only be notified of threads/ posts that you are really interested in, i.e. those that you have subscribed to.

Note 4:   Whether you are subscribed or not, you can always read posts anywhere in the forum by selecting a thread in a subcategory that you want to read.

2.   Edit global settings

a.   In the blue menu bar at the top of the page, click on your Username - (top right next to 'Notifications') - and select 'User Control Panel'.
b.   In the 'User Control Panel', select 'Board preferences' and then 'Edit global settings' in the left hand menu.
c.   Ensure the first three bullets are selected to 'Yes'.
d.   You can also set your time zone here.
e.   Finish by clicking 'Submit'.
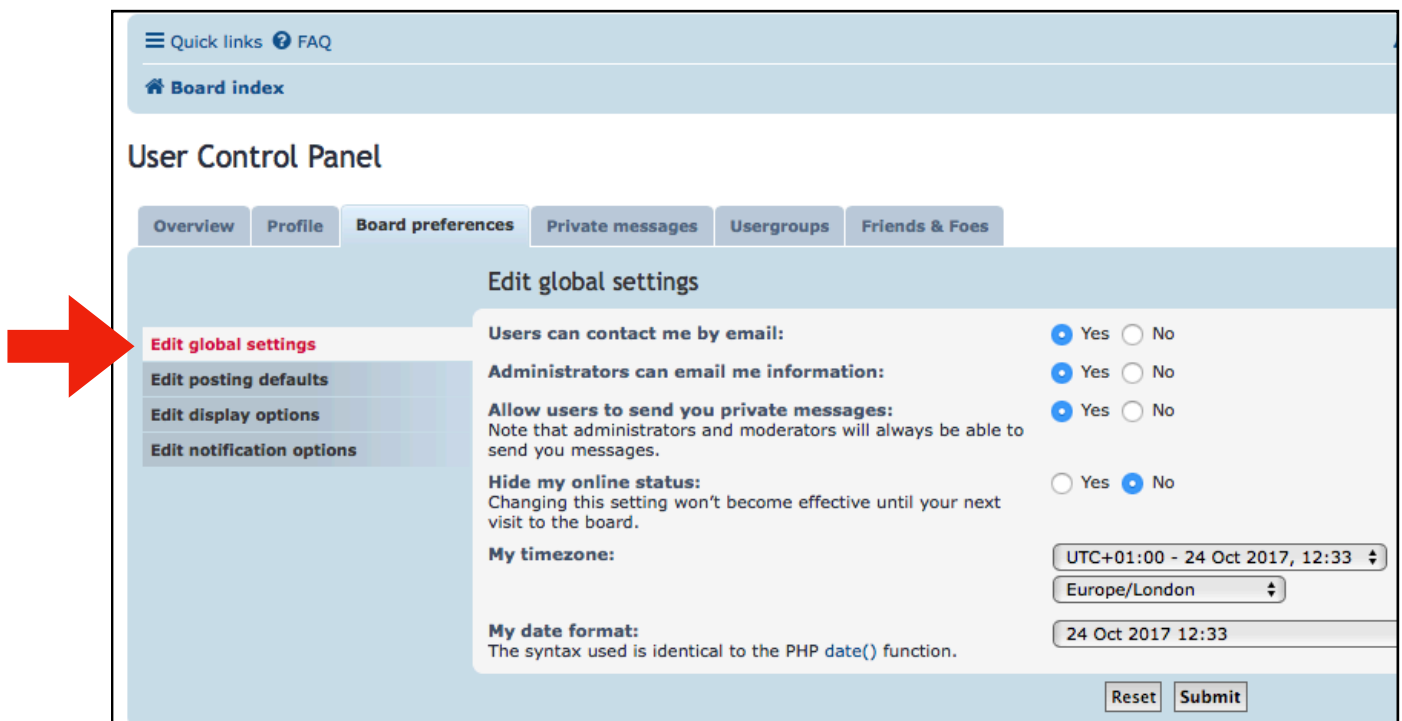
3. Edit posting defaults

a.   In the 'User Control Panel', select 'Board preferences' and then 'Edit posting defaults' in the left hand menu.

b.   Ensure that the first three bullets are selected to 'Yes'.

c.   By selecting 'No' to the fourth bullet you are choosing not to be notified of all replies to your post. Selecting 'Yes' means you will be notified of all replies.

d.   Finish by clicking 'Submit'.
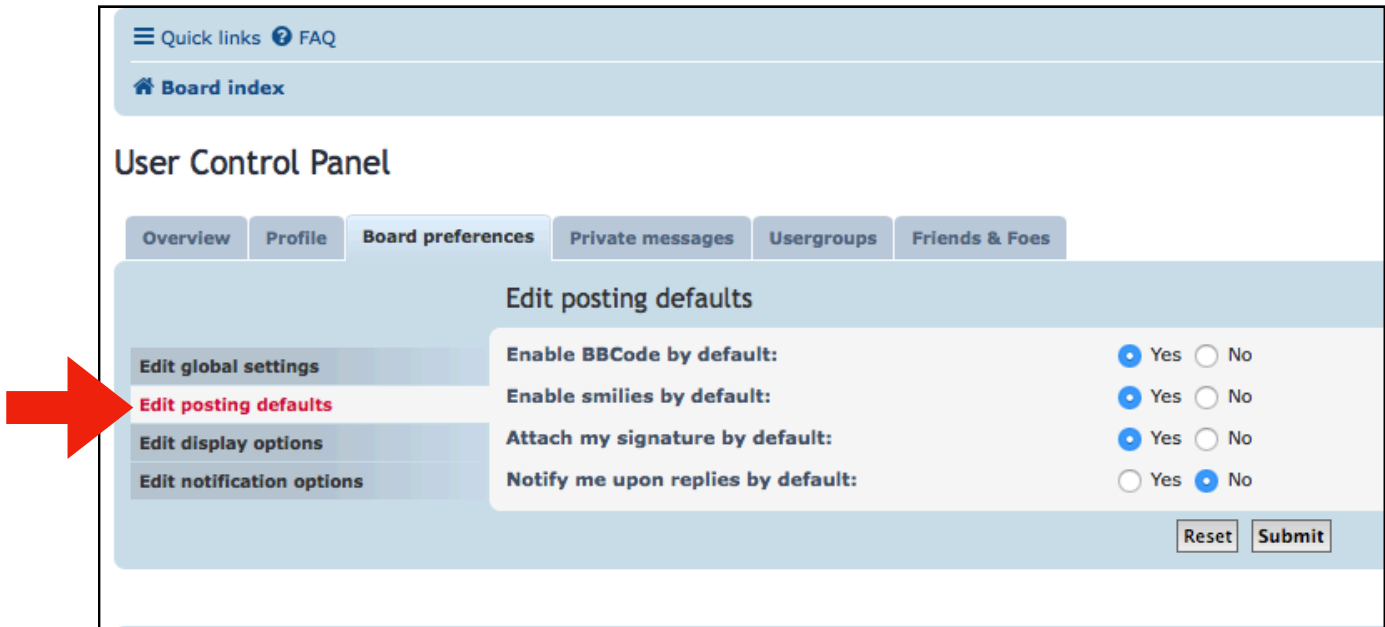
4. Edit display options

a.   In the 'User Control Panel', select 'Board preferences' and then 'Edit display options' left hand menu.

b.   All five bullets should be selected to 'Yes' if you want to see everything in forum posts.

c.   Choose the other preferences if you want to change them.

d.   Finish by clicking 'Submit'.

User Control Panel

| Overview | Profile | **Board preferences** | Private messages | Usergroups | Friends & Foes |

Edit display options

Edit global settings

Edit posting defaults

Edit display options

Edit notification options

Display images within posts:	● Yes ○ No
Display Flash animations:	● Yes ○ No
Display smilies as images:	● Yes ○ No
Display signatures:	● Yes ○ No
Display avatars:	● Yes ○ No
Display topics from previous days:	All Topics ⬍
Display topics ordering by:	Post time ⬍
Display topic order direction:	Descending ⬍
Display posts from previous days:	All posts ⬍
Display posts ordering by:	Post time ⬍
Display post order direction:	Ascending ⬍

Reset Submit

5. Edit notification options

a.   In the 'User Control Panel', select 'Board preferences' and then 'Edit notification options' in the left hand menu.

b.   Check all boxes are 'ticked' to ensure you receive notifications and emails from this forum.

User Control Panel

| Overview | Profile | Board preferences | Private messages | Usergroups | Friends & Foes |

Edit notification options

Edit global settings

Edit posting defaults

Edit display options

Edit notification options

Here you can set your preferred notification methods for the board.

NOTIFICATION TYPE	NOTIFICATIONS	EMAIL
Posting Notifications		
Your topics/posts are approved or disapproved by a moderator	☑	☑
Someone replies to a topic you have bookmarked	☑	☑
Someone replies to a topic to which you are subscribed	☑	☑
Someone quotes you in a post	☑	☑
Someone creates a topic in a forum to which you are subscribed	☑	☑
Miscellaneous Notifications		
Someone sends you a private message	☑	☑

Submit

Mark all • Unmark all

c.   Finish by clicking 'Submit'

Note:

If having followed the above instructions you are still not receiving email notifications, double check:

I.   **To see if notifications are appearing in your Junk or Bulk mail folder;**
II. **That you are subscribed to all relevant subcategories (paragraph B1 above); and**
III. **That you clicked the 'Submit' button when editing your notification options (paragraph B5 above).**

C.   Further Useful Tips

1.   Avatars

An avatar is a photo of yourself, your boat or any other image you care to use which will appear with your Username on all posts that you make. To upload an avatar select the 'Profile' tab in the 'User Control Panel' and, in the left hand menu choose 'Edit avatar'. Note the maximum dimensions that are permitted are 90 pixels x 90 pixels and the size of the file uploaded must not exceed 600KB. At the end of these instructions you will find some advice about resizing your images. Don't forget to click 'Submit' to upload your chosen image.

2.   Signatures

By selecting 'Edit signature' under the 'Profile' tab of the 'User Control Panel', you can have your name and boat name automatically added to the foot of any post you write. An example might be:-

Charles
F46 "Pogo"

3.   Adding pictures to forum posts

When you choose to reply to a topic and wish to include an attachment, select the 'Attachments' tab at the bottom left hand side under the message box. The size limit for attachments is 250KB. If your photo or attachment is too large you will have to resize it.

4.   Notifications

If you are subscribed to a topic and have completed the settings as described above, you should receive notifications of new posts by email. Such emails contain a link which enables you to log in to the forum and read the post directly. Notifications are also posted in the forum itself on the blue menu bar at the top of the page next to your Username. When you click on a notification here, the relevant post(s) will be displayed and when you return to the blue menu bar, you will notice that the background to that notification will have turned to white from blue indicating that you have read it.

5.   Search function

Using the 'Search' box you can find posts on subjects that you are likely to be interested in by typing one or more key words into the box. For example, by typing 'diesel bug' all thread posts containing these words will be displayed.

6.   FAQs

At the top left hand side of every page on the forum there is an 'FAQ' (frequently asked questions). Click on this to reveal a comprehensive list of guidance and advice.

7.   Resizing photos using Apple devices

An easy way for Apple users to do this is as follows:
a.   Drag the selected picture onto your 'Desktop'.
b.   Select this picture on your 'Desktop' and open.
c.   You will now be in Preview.
d.   From 'Preview' task bar select 'Tools' & 'Adjust Size'.
e.   In the 'Resulting Size' box the picture's current size will be displayed.
f.   In the 'Image Dimension Fit Into' box change '*Custom*' - it is probable that 1920x1080 will be sufficient, but if it is not just select a lower number - the reducing size outcome will be displayed in the 'Resulting Size' box - click 'OK'.
g.   From 'Preview' task bar select 'File'-'Save As'-'Desktop' and rename the picture - click 'Save'.
h.   The resultant resized photo on your 'Desktop' can now be used as an attachment to a new post on the forum.

8.   Resizing photos using Windows

a.   To reduce the number of KBs, choose a photo in 'Pictures' and right click on it.
b.   In the drop down menu click on 'Send to' 'Mail recipient'.
c.   A box will appear stating picture size and the number of KBs the photo will have when attached to an email.
d.   Click 'Attach'.
e.   In your email programme a draft email will appear with your photo as an attachment.
f.   Drag and drop the photo on to your 'Desktop' and 'Rename' it.
g.   Now open the photo on the 'Desktop' and in the 'Microsoft Office Picture Manager' select 'Picture' and 'Resize' to alter the number of pixels and/or 'Picture' and Compress Pictures' to reduce numbers of KBs.
h.   A window will open on the right hand side of the photo enabling you to resize the photo.
i.   Click 'OK' to finish. The resultant resized photo on your 'Desktop' can now be used as an attachment to a new post on the forum.